

# TALLAPOOSA

The Dogwood City

Permit number: \_\_\_\_\_

## APPLICATION

for a

### BUILDING PERMIT: COMMERCIAL PROJECT

Date of submission: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

1. Legal description of the property where work is going to take place:

Land Lot	District	Tax map Number	Parcel Number
----------	----------	----------------	---------------

2. \_\_\_\_\_  
Property Address where work is to take place (Job Address)

3. \_\_\_\_\_  
Property Owner / Address if different from Job Address / Phone Number & email address

4. \_\_\_\_\_  
Contractor / Address of Contractor / Phone Number & email address

5. Type of Permit requested:

- NEW     
  ADDITION     
  RENOVATION (MAJOR)     
  REPAIR  
 MOVE-IN     
  DEMOLITION     
  TEMPORARY INSTALLATION  
 ACCESSORY BUILDING     
  SIGNAGE     
  POOL (Fee of \$75.00, includes electrical)

6. If NEW; sewer system:    City Sewer                       Septic Tank

7. Describe work to be accomplished:

8. Value of work/project (SEE SUMMARY ON REAR): \$ \_\_\_\_\_

#### N O T I C E

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR CONDITIONING. The building permit is valid for a maximum of twelve (12) months from the date of issue, after 12 months it becomes null and void. If construction is not complete as of this date, a new permit, fees determined as then currently calculated, must be purchased to receive a Certificate of Occupancy or complete the project. This permit becomes null and void if work or construction authorized is not commenced within six (6) months OR if construction or work is suspended or abandoned for a period of six (6) months at any time after work is begun. More information on the back.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

\_\_\_\_\_  
Signature of Contractor or Authorized Agent  
Date

\_\_\_\_\_  
Signature of Owner  
Date

# City of Tallapoosa

Department of Planning  
Building Permits

25 East Alabama Street  
Tallapoosa, Georgia 30176  
(770) 574 - 3108  
(770) 574 - 2345  
fax: (770) 574 - 3100

**1C**

**IMPORTANT INFORMATION – CALL BEFORE YOU DIG! CALL 811 (or 1-800-282-7411)**

FEES							Total due:
Plan check Fee:		Permit fee:		Sewer tap fee:		Water tap fee:	
						Gas tap fee:	

**Certified Statement of Commercial Construction Costs**

	Cost Category:	Description:	Stated Project Cost:
1.	Grading cost:		
2.	General Construction Cost: (Include engineering, oversight)		
3.	Plumbing installation/repairs cost:		
4.	Electrical installation/repairs cost:		
4.	Mechanical installation/repair cost:		
5.	New Signage:		
6.	Project essential equipment installed during construction:		
7.	<b>TOTAL CONSTRUCTION COST:</b>		
8.	Personal property equipment:		
9.	<b>TOTAL PROJECT COST:</b>		

**Additional required information:**

<b>Size of BLDG:</b>		<b>Basement:</b>		<b>Slab:</b>	
<b>Number of Stories:</b>		<b>Max. Occup. Load:</b>		<b>City SDD:</b>	
<b>Type of Construction:</b>		<b>Occupancy Group:</b>		<b>Fire Sprinklers?</b>	
<b># of dwelling units:</b>		<b>Offstreet parking:</b>		<b># of spaces?</b>	

Special Approvals:	REQUIRED	RECEIVED	NOT REQ'D	OK?
Zoning				
Health Department				
Fire Department				
Soil Report				
Other (specify)				

**SPECIAL CONDITIONS:** All homes & businesses must have assigned street numbers prominently displayed; minimum height of 4" per number on house. Both sides of mailbox must have 3" number attached (can not be blocked by flag or arm on mailbox).

**PERMIT VALIDATION – BUILDING PERMIT, CITY OF TALLAPOOSA**

(Permit is not valid without this section completed and permit administrators' signature)

PLAN CHECK VALIDATION			PERMIT VALIDATION		
Check #	Money Order	Cash	Check #	Money Order #	Cash
<hr/> Patrick Clarey, permit administrator			<hr/> Patrick Clarey, permit administrator		

**IMPORTANT INFORMATION – CALL BEFORE YOU DIG! 1-800-282-7411**

**REQUIRED PERMIT INFORMATION:**

1. Plat/survey or drawing of dimensions of property (drawing must be accompanied by deed).
2. Size of the building to be erected.
3. Location of building on the lot.
4. location of existing structures on the lot.
5. Number of dwelling units the building is designed to accommodate.
6. The setback lines of building on adjoining lots (if attempting to use a setback less than that required in Zoning Ordinance).
7. Layout of off-street parking.
8. Construction plans of what is to be built (includes dimensions; commercial plans need to be detailed).

**HOW TO SCHEDULE AN INSPECTION:**

1. Contact City Hall (speak to Patrick Clarey) at 574-3108 and request an inspection. If the call is before noon, the inspection shall be done at 1:00 pm that day (except Thursday, when inspections shall be done at 8:00 am). Any call after that time shall be done the next day at 1:00 pm. This assumes the availability of an inspector.

**REQUIRED INSPECTIONS:**

1. SET BACK INSPECTION.
2. SITE AND BUILDING PLANS
3. FOOTING/SLAB & PLUMBING
4. ROUGH FRAMING
5. ROUGH PLUMBING/GAS/MECHANICAL/ELECTRICAL  
(After plumbing, electrical, heating & air, and insulation have been installed).
6. INSULATION AND FIRE BLOCKING
7. 30 DAY TEMPORARY TO PERMANENT POWER (electrical).
6. FINAL - FRAMING, PLUMBING/GAS, ELECTRICAL, MECHANICAL (house must be move-in ready)

**Other important information:(will fail final if not installed)**

1. All new houses/buildings must have a 4" street number attached to the house, preferably below the porch/night light in such a manner that when the light is on, it illuminates the number. The number must contrast with the house color or have a highly reflective background, as typically sold at the hardware store.
2. Mailboxes must have the house number attached, on both sides of the box so that the flag/arm does not block the number in either the up or down position. Also, these numbers must be at least 3" high.

**FEES:**

1. House plan inspection: \$25.00
  2. Subdivision plan inspection; prelim & final separate; each: \$50.00; recording fee \$8.00. (Total fees \$108.00)
  3. Grading permit: \$25.00 - includes first acre, \$25 an acre additional fee.
  4. Residential: .25 per heated square foot; commercial: by the value of the project.
  5. Electrical/plumbing/heating & air: \$50.00 each.
  6. Accessory bldg: \$50.00; pool permit is a combo of pool and electrical, fee is \$75
  7. Who needs: Anyone building or altering land, if the value is over \$100.00 up to \$2000, the fee is \$50.
- Commercial permit fees are controlled by a price schedule, based on the cost of the project. Commercial plumbing, electrical and mechanical are \$50 up to \$50,000 when pulled alone- then the sliding scale permit fee schedule will be applied to them. Typically, the cost of new commercial construction for these items is included in the base building permit.