

TALLAPOOSA

The Dogwood City

ROW Permit number: _____

APPLICATION

for a

RIGHT OF WAY PERMIT

Date of submission: _____ Date of Issuance: _____

1. Legal description of property where work is going to take place:

_____	_____	_____	_____
Land Lot	District	Tax map Number	Parcel Number

2. _____
Property Address where work is to take place (Job Address)

3. _____
Property Owner / Address if different from Job Address / Phone Number

4. _____
Contractor / Address of Contractor / Phone Number

5. Type of Work to be accomplished in the City Right of Way (ROW)
(Circle all that apply):

- | | | | |
|----------------|--|--|---|
| 1 New Driveway | 2 Culvert Pipe
(See reverse for minimum size) | 3 Masonry Mailbox
(Must be at least 10' off edge of pavement) | 4 Tree
(Will be denied if under power line - need precise type of tree to be planted.) |
| 5 Utility | 6 Other: | 7 Other: | 8 Other: |

6. Does street have curb? _____ (yes or no).

7. Describe work to be accomplished, provide map (or use space on rear):

8. Value of work/project: \$ _____

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

_____ Signature of Contractor or Authorized Agent	_____ Date
_____ Signature of Owner	_____ Date

City of Tallapoosa

Department of Planning
Right of Way (ROW) Permit

25 East Alabama Street
Tallapoosa, Georgia 30176
(770) 574 - 3108
(770) 574 - 2345
fax: (770) 574 - 3100

IMPORTANT INFORMATION – CALL BEFORE YOU DIG! 811 (or 1-800-282-7411)

9. Map of proposed work:

(Include: Property lines, abutting streets with names and right of ways, details of work to be accomplished in the City ROW {such as size (diameter & length) of culvert, width of driveway, location of all items, tree locations & species' type.} If along an extended portion of ROW, professional plans may need to be submitted.

FEES:	\$25.00
SPECIAL CONDITIONS: All pipe must be a minimum of 24" RCP (reinforced concrete pipe). Masonry mail boxes must be a minimum of 10' off the edge of pavement.	
Driveways must be at least 10' wide, and if on a major thoroughfare must have a turn-around zone, and adequate radius for access. Driveway location must maximize safety.	
Applicant is solely responsible for quality, safety and utility of installed improvements; any subsequent/future failure of installed features, including damage to personal property, is the responsibility and liability of the applicant.	

PERMIT VALIDATION – RIGHT OF WAY PERMIT, CITY OF TALLAPOOSA
(Permit is not valid without this section completed and permit administrators signature)

PLAN CHECK VALIDATION			PERMIT VALIDATION		
Check #	Money Order	Cash	Check #	Money Order #	Cash
<hr/> Patrick Clarey, permit administrator			<hr/> Patrick Clarey, permit administrator		

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NOTE: Do NOT submit this page with your permit application.

REQUIRED PERMIT INFORMATION:

1. Plat/survey or drawing of dimensions of property (drawing must be accompanied by deed).
2. Size of the building to be erected.
3. Location of building on lot.
4. location of existing structures on lot.
5. Number of dwelling units the building is designed to accommodate.
6. The setback lines of building on adjoining lots (if attempting to use a set back less than that required in Zoning Ordinance).
7. Layout of off-street parking.
8. Construction plans of what is to be built (includes dimensions; commercial plans need to be detailed).

HOW TO SCHEDULE AN INSPECTION:

1. Contact City Hall (speak to Patrick Clarey) at 574-3108 and request inspection. If call is before noon, the inspection may be done at 1:00 pm that day (except Thursday, when inspections shall be done at 8:00 am). Any called in after that time shall be done the next day at approximately 1:00 pm.

REQUIRED INSPECTIONS:

1. SET BACK INSPECTION.
2. FOOTINGS.
3. SLAB & PLUMBING (if necessary).
4. ROUGH IN (after plumbing, electrical, heating & air, and insulation has been installed).
5. 30 DAY TEMPORARY POWER (electrical).
6. FINAL

Other important information:(will fail final if not installed)

1. All new houses must have a 4" street number attached to the house, preferably below the porch/night light in such a manner that when the light is on, it illuminates the number. Number must contrast with house color or have highly reflective background, as typically sold at hardware store.
2. Mail boxes must have the house number attached, on both sides of the box so that the flag/arm does not block the number in either the up or down position. Also, these numbers must be at least 3" high.

FEES:

1. House plan inspection: \$25.00
2. Subdivision plan inspection; prelim & final separate; each: \$50.00; recording fee \$8.00. (total fees \$108.00)
3. Grading permit: \$25.00, plus \$25 per acre over one acre
4. Residential: .25 per heated square foot; commercial: by value of project.
5. Electrical/plumbing/heating & air: \$50.00 each.
6. Accessory bldg: \$50; pool is \$75 and includes electrical
7. Who needs: Anyone building or altering land, if the value is over \$100.00 and affects property line or structural element. Up to \$1000.00, no fee permit. Over \$1000.00, then fees (does not apply to grading, electrical, plumbing, heating & air permits).