

# TALLAPOOSA

The Dogwood City

Permit number: \_\_\_\_\_

## APPLICATION

for a

## GRADING PERMIT

Date of submission: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

1. Legal description of property where work is going to take place:

Land Lot	District	Tax map Number	Parcel Number

2. \_\_\_\_\_  
Property Address where work is to take place (Job Address)

3. \_\_\_\_\_  
Property Owner / Address if different from Job Address / Phone Number & email address

4. \_\_\_\_\_  
Contractor / Address of Contractor / Phone Number & email address

5. Purpose of grading: \_\_\_\_\_

6. Amount of land to be disturbed:  Total property acreage:

7. Describe work to be accomplished: \_\_\_\_\_

8. Value of Project: \$ \_\_\_\_\_

9. Special Conditions: **Must install silt fence along road and property line. Must keep sediment out of creeks, adjoining property and public streets/ROW. Construction entrance (20' wide, 50' long with geo-textile underneath) must be installed. Georgia law requires prior notice - call in locate, before beginning to dig on all grading work (72 hours notice required), phone number on back.**

### NOTICE

The grading permit is valid for a maximum of twelve (12) months from the date of issue; after 12 months it becomes null and void. If work has not been completed, a second permit shall be required to be purchased at the fee which is then currently charged. This permit becomes null and void if work or construction authorized is not commenced within six (6) months OR if construction or work is suspended or abandoned for a period of six (6) months at any time after work is begun. Fees, additional requirements and permit validation are on the rear of this form.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Contractor or Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

# City of Tallapoosa

Department of Planning  
Grading Permit

25 East Alabama Street  
Tallapoosa, Georgia 30176  
(770) 574 - 3108  
(770) 574 - 2345  
fax: (770) 574 - 3100

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## **IMPORTANT INFORMATION – CALL BEFORE YOU DIG! 811 or 1-800-282-7411**

**FEE:** Minimum fee \$25.00, plus \$25.00 per acre graded, if acreage to be graded exceeds 1 acre. \$25.00+ \_\_\_\_\_ = \_\_\_\_\_

### Additional required information/project details:

#	Type of Fixture or item	#	Type of Fixture or item	#	Type of Fixture or item
	Installed silt fence at all property lines				
	Installed silt fence along public street				
	Installed construction entrance				

Special Approvals:	REQUIRED	RECEIVED	NOT REQUIRED	OK?	
Zoning					
Health Department					
Fire Department					
Soil Report					
Other (specify)					

### PERMIT VALIDATION - GRADING PERMIT, CITY OF TALLAPOOSA

(Permit is not valid without this section completed and permit administrators' signature)

PLAN CHECK VALIDATION			PERMIT VALIDATION		
Check #	Money Order	Cash	Check #	Money Order #	Cash
<hr/> Patrick Clarey, permit administrator			<hr/> Patrick Clarey, permit administrator		

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Department of Planning  
25 East Alabama Street  
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Date: \_\_\_\_\_

To: City of Tallapoosa

From: \_\_\_\_\_, General Contractor / Property owner /  
Builder

Property so identified as: [Tax Map & Parcel Number] \_\_\_\_\_  
[Street Address] \_\_\_\_\_

Property Owner: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Phone number (24 hour contact): \_\_\_\_\_

Subject: Information distribution for individuals developing property in relation to the State Mandates on Erosion and Sedimentation Control.

By signing this form, the individual property owner is recognizing, observing and affirming his/her knowledge of the existence of the State of Georgia's mandates concerning the control of erosion and sedimentation control. For the City of Tallapoosa, the State Environmental Protection Department (EPD) administers and enforces this law. The City of Tallapoosa is in support of property development and strongly desires that the citizens who develop their property do so in compliance with the law and in a manner which will avoid costly delays and fines. All developments are required to abide and comply with the law, even if the development is not required to obtain a Land Disturbance Activity Permit from the State. If a project ignores the law and EPD is contacted, investigates and determines a violation (s) has occurred, each single violation shall be cited without a warning given and each separate day a violation is in existence shall constitute a separate violation. The minimum fine per violation is \$1000.00 with a maximum of \$2500 (this can be larger for large projects).

Developers must evaluate and install their erosion control measures. The installed measure must accomplish at a minimum based upon a 25 year, 24 hour rain event the following: 1) Prevent any and all sediment from leaving the developers property; 2) Specifically, no sediment is permitted to enter any state waterway; 3) No sediment is permitted to be transported off the developers property

and onto land adjacent or far away which is not owned by the developer and 4) No sediment (clay, dirt) is permitted to be tracked onto any City or State street or highway.

At a minimum, the developer must install in accordance with (IAW) best management practice (BMP's) standards a construction entrance of gravel; a silt fence or hay bale arrangement properly staked and entrenched at low points which prevents the departure of sediment off the developers property.

If grading activity destroys the installed silt fence, then it must be reinstalled. Lastly, the State Law requires that all installed equipment/management practices be maintained and this element requires daily inspections by the property owner to verify that the installed components are in good working condition. All fines are levied against the property owner, not the developer.

#### SPECIFIC REQUIREMENTS FOR THIS DEVELOPMENT

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Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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**Department of Planning**

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*NOTE: Do NOT submit this page with your permit application.*

**REQUIRED PERMIT INFORMATION:**

1. Plat/survey or drawing of dimensions of property (drawing must be accompanied by deed).
2. Size of the building to be erected.
3. Location of building on lot.
4. location of existing structures on lot.
5. Number of dwelling units the building is designed to accommodate.
6. The setback lines of building on adjoining lots (if attempting to use a set back less than that required in Zoning Ordinance).
7. Layout of off-street parking.
8. Construction plans of what is to be built (includes dimensions; commercial plans need to be detailed).

**HOW TO SCHEDULE AN INSPECTION:**

1. Contact City Hall (speak to Patrick Clarey) at 574-3108 and request inspection. If call is before noon, the inspection may be done at 1:00 pm that day (except Thursday, when inspections shall be done at 8:00 am). Any called in after that time shall be done the next day at approximately 1:00 pm.

**REQUIRED INSPECTIONS:**

1. SET BACK INSPECTION.
2. FOOTINGS.
3. SLAB & PLUMBING (if necessary).
4. ROUGH IN (after plumbing, electrical, heating & air, and insulation has been installed).
5. 30 DAY TEMPORARY POWER (electrical).
6. FINAL

**Other important information:(will fail final if not installed)**

1. All new houses must have a 4" street number attached to the house, preferably below the porch/night light in such a manner that when the light is on, it illuminates the number. Number must contrast with house color or have highly reflective background, as typically sold at hardware store.
2. Mail boxes must have the house number attached, on both sides of the box so that the flag/arm does not block the number in either the up or down position. Also, these numbers must be at least 3" high.

**FEES:**

1. House plan inspection: \$25.00
2. Subdivision plan inspection; prelim & final separate; each: \$50.00; recording fee \$8.00. (total fees \$108.00)
3. Grading permit: \$25.00, plus \$25 per acre over one acre
4. Residential: .25 per heated square foot; commercial: by value of project.
5. Electrical/plumbing/heating & air: \$50.00 each.
6. Accessory bldg: \$50; pool is \$75 and includes electrical
7. Who needs: Anyone building or altering land, if the value is over \$100.00 and affects property line or structural element. Up to \$1000.00, no fee permit. Over \$1000.00, then fees (does not apply to grading, electrical, plumbing, heating & air permits).